

## EASTON PARISH COUNCIL

All members of Easton Parish Council were summoned to attend the Parish Council meeting advertised to be held in St Peter's Church, Easton on Thursday, 16<sup>th</sup> October 2025 at 7.30pm

- 111 **Apologies** for absence received from M Baker MBE and Mrs P Bell.  
Other Councillors Messrs. R Burton, S Thomason and C Wood present.

It was agreed Mr Clive Wood to take the chair.

- 112 **Declaration** of financial or personal interest:  
to receive members' declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item  
None received

- 113 **Minutes** of Meeting 4<sup>th</sup> September 2025,  
The Minutes, having been previously circulated were approved and signed by Clive Wood.

- 114 **Matters** arising  
2025-26/101 footpaths, BOATS & verge obstructions  
No reply from Enforcement Officer  
  
2025-26/101 Chapel Lane-The Lane area clearance  
As there is currently no LHO the matter has been passed to the Senior Highway Maintenance Officer and the Green Infrastructure Team. A reply confirmed this would contribute positively to their pledge to increase tree canopy cover across the county. Steve to liaise direct.

2025-26/101 A14 junction SAG meeting 12/11/25  
Central reservation flooding had been reported, Mr Trille said he would check any remedial works carried out to date to be discussed at the meeting. Currently the A14 is closed overnight until 29/10/25 with no access to villages.

2025-26/101 VE Day village photograph  
10 prints had been requested, printed and delivered by Mr Wood.

2025-26/102 Funds raised by children for village  
Awaiting any further information from Clare Brooker

2025-26/103 Brampton Cross development  
Alconbury Parish Council wishes for more participation from surrounding villages in order that their reports are made available.

2025-26/104 Goosey Close Annual Inspection Report  
Mr Wood had inspected the climbing frame and could see no defect.

2025-26/105 Defibrillator relocation  
Mr Burton advised his son's property is not suitable, Mr Wood advised that no faculty had been applied for by the PCC. It was suggested the PCC may like to rethink this. Mr Wood to check with Mr Baker if the Spire View location is to become available.

2025-26/106 Weir Lane

A decision is required and it was agreed that the Parish Council should apply to register ownership. Mr Thomason to complete the HMLR First Registration forms

- 115 2025-26/107 **AGAR** 2025/26 Assertion 10 & Digital Compliance  
Mr Thomason and the clerk had joined a Parish Online webinar which advertised a '.gov.uk' email for the clerk free of charge. Mr Thomason ascertained this could be linked to the current website and in theory a .gov.uk email for the clerk should be sufficient for the Parish Council. This will be free of charge for a minimum of five years and it was agreed to apply.

Digital compliance

Privacy Statement - Mr Thomason had circulated a draft website Privacy Statement - approved

Data Retention - Mr Thomason had circulated a draft Data Retention Policy to be checked against archives retention.

Thanks were given to Mr Thomason for carrying out this major project and saving the Parish Council and village considerable costs.

Part of the Council's IT Strategy is to ensure the website is compliant with HMG accessibility standard. As this would incur costs the Parish Council could not afford the clerk suggested citing the Disproportionate Burden Cost clause with less onerous guidelines. Mr Thomason to research this.

- 116 **Precept** 2026-2027  
Draft expenditure to date had been circulated and discussed. No major expenditure is anticipated but should be fully considered at the next meeting with all councillors present.

- 117 **Accounts** – Receipts & Expenditure – 30/09/2025  
The clerk presented the half year accounts with the bank statement. No queries raised, bank statement signed by Mr Wood.

- 118 **Accounts** for consideration, approval and payments raised.  
Hannah Yates 10 x VE Day photographs £21.89  
A Beer clerk's expenses £129.37

- 119 **Correspondence** to include carried forward from last meeting

Assertion 10 Parish on Line webinar S Thomason and clerk

Charles Nixon - guidance & assessment tools for thermally comfortable and safe playgrounds

KPF Littlejohn LLP acknowledgement of Certificate of Exemption

CCC remittance advice contribution towards verge cutting

HMLR letter of acknowledgement of Parish Council objection and advising Parish Council will be kept informed to an existing First Registration of land Weir Lane.

**HDC**

Communications Officer Press Releases  
Consultation Local Government Reorganisation  
Electoral Services Team changes to Electoral Register  
Democratic Services Town & Parish Council Newsletter  
3<sup>rd</sup> Climate change conversation 05/11/25 Burgess Hall  
Funding for food poverty  
CIL funding application form  
Waste Minimisation Project Officer meeting 29/09/25 Pathfinder House

**CCC****LOCAL HIGHWAYS**

new Asset Management System – Aurora  
new highways management system newsletter  
implementation of Aurora 22/09/2025  
invitation to Aurora overview presentation 12/09/25  
IT maintenance prior to launch of new system  
Infrastructure & Project delivery Highways Reports

Local Government Reorganisation – phase 2

Definitive Map – forms for evidence promised but not received.  
Katherine Barnes advised public highway more appropriate than village green for Weir Lane

Report a Fault Highways **Reference: 00494865**

**Date reported:** 13/01/2025

**Fault type:** Missing sign to be replaced this financial year  
Highways Asset Management – acknowledgement of receipt of 2025  
Easton Public Rights of Way Hierarchy engagement  
Green Infrastructure Team tree planting Chapel & The Lane  
Traffic Management  
Highways Events August, September & October  
Incident reports July, August & September

Care Partnership newsletters

**Cambridgeshire & Peterborough Combined Authority**

Newsletters September & October  
Local Nature Recovery Strategy Newsletter/consultation

**NATIONAL HIGHWAYS**

Alan Trille – Route Manager  
A14 SAG November meeting  
Forwarded to councillors  
Operations East A14 closures 29/09-25/10/25 Brampton Hut to Catworth  
Teams Meeting 15/09/25 & follow up video presentation

**NALC & CAPALC**

Invoice 2025-26 paid

Conference & AGM dates

Training dates and newsletters

Helpdesk cannot give legal advice, Weir Lane, as not engaged as legal representative.

Open Spaces Society has practical advice FAQs Village & Town Greens. If it believes it applies, the council could object to the HMLR application on the basis of its village green application.

Cambridgeshire Acre newsletter

120 **Matters** for next meeting

Assertion 10 compliance

Weir Lane

Royal British Legion Remembrance Day Wreath

SAG Meeting 12/11/25

121 Date & time of next meeting pre arranged 27/11/2025

Meeting closed 9.35pm

*signed* Mike Baker 27<sup>th</sup> November 2025